CREW & DESIGNER PRODUCTION SCHEDULE

Please read the schedule thoroughly. *Note: Production Meetings to be added as needed.* If there are any questions about the schedule, please contact MTC's Production Manager, Lea Gilbert, at lea@mountaintheatre.com. Please note, this schedule is subject to change.

Crew & Designer Production Calendar
Jersey Boys

JUNE 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			PSM Arrives	1	2	3
4	5 Crew Travel Day	6 Meet & Greet	7 Stitcher Arrives / Rehearsals	8 Rehearsals	9 Rehearsals	10 Rehearsals
11 Designer Travel Day	12 Load-In	13 Rehearsals	14 Rehearsals	15 Rehearsals	16 Rehearsals	17 Stitcher Leaves / Designer Run
18 Tech	19 Dark Day	20 Tech	21 Tech	22 Tech	23 Show Week	24 Show Week
25 Photo-call	26 Dark Day	27 Dark Day	28 Show Week	29 Show Week	30 Show Week	

JULY 2023

SUN	MON	TUE	WED	THU	FRI	SAT
						1 Show Week
2 Show Week	3 Dark Day	4 Dark Day	5 Show Week	6 Show Week	7 Show Week	8 Show Week
9 Load-Out	10 Travel Day	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Key for Schedule
Rehearsal
Tech
Show
Arrivals/Departures
Dark Days
Load-in/Load-out

CREW & DESIGNER PRODUCTION SCHEDULE

Production Schedule:

May 31st- Production Stage Manager Arrives

June 5th- Travel Day/Dark Day

- Everyone arrives to their designated housing

June 6th 1 PM-6 PM @ Playhouse- Meet & Greet

- 1-2 PM: Introductions & lunch
- 2-2:45 PM: Tour of Highlands Performing Arts Center (HPAC)
- 2:45-3:30 PM: Orientation
- 3:40-6:00 PM: Music Rehearsal

June 7th 12 PM-8 PM @ Playhouse- Vocal Rehearsal

- Firsthand Stitcher Arrives
- 4:00-5:00 PM: Rehearsal Meal Break
- Post Rehearsal: Mandatory Crew Check-In/Notes

June 8th 12 PM-8 PM @ Playhouse- Vocal Rehearsal

- 4:00-5:00 PM: Rehearsal Meal Break
- Post Rehearsal: Mandatory Crew Check-In/Notes

June 9th & 10th 12 PM-8 PM @ Playhouse- Dance/Choreo Review

- 4:00-5:00 PM: Rehearsal Meal Break
- Post Rehearsal: Mandatory Crew Check-In/Notes

June 11th- Dark Day/Travel Day for Designers

June 12th- 9 AM-9 PM (or finished) @ HPAC- Load-In ***FULL SET IN HPAC FROM HERE ON OUT***

- Called: Designers & Crew

CREW & DESIGNER PRODUCTION SCHEDULE

June 13th-June 16th 12 PM-8PM @ HPAC- Blocking

- 4:00-5:00 PM: Rehearsal Meal Break
- 7:45 PM: Mandatory Designer Check-In/Notes

June 17th 12 PM-8 PM @ HPAC- Stumble through & Designer Run

- 4:00-5:00 PM: Rehearsal Meal Break
- 5:00-8:00 PM: Designer Run
- 8:00 PM: Mandatory Designer Check-In/Notes

CREW & DESIGNER PRODUCTION SCHEDULE

Tech Week Schedule:

June 18th 12 PM-8 PM @ HPAC- Tech Day #1 ***Note: All Designs MUST be finished by this point. ONLY editing from this point on.***

- Tech Day focused on Sound
- 4:00-5:00 PM: Meal Break

June 19th- Dark Day

June 20th 2:00 PM-10:00 PM @ HPAC- Tech Week

- Cue-to-Cue
- 5:30-6:30 PM: Meal Break

June 21st 2:00 PM-10:00 PM @ HPAC- Tech Week

- 2:00-5:30 PM: Cue-to-Cue
- 5:30-6:30 PM: Meal Break
- 6:30-10:00 PM: Dress Rehearsal- Cast in Costume

June 22nd 2:00 PM-10:00 PM @ HPAC- Tech Week

- Dress Rehearsals- Cast in Costume & Wigs
- 5:30-6:30 PM: Meal Break

CREW & DESIGNER PRODUCTION SCHEDULE

Show Week Schedule:

Matinee:

- 12:30 PM- Crew Call Time
- 1:00 PM- Cast Call Time & Lobby Opens- Volunteer Call Time
- 1:00-1:15 PM- Fight Call
- 1:15-1:30 PM- Sound Check
- 1:30 PM- House Opens
- 2:00 PM- Start of Show
- 4:30 PM- Final Curtain

Evening Show:

- 6:00 PM- Crew Call Time
- 6:30 PM- Cast Call Time & Lobby Opens- Volunteer Call Time
- 6:30-6:45 PM- Fight Call
- 6:45-7:00 PM- Sound Check
- 7:30 PM- House Opens
- 7:30 PM- Start of Show
- 10:00 PM- Final Curtain

June 23rd 6:30-10:15 PM @ HPAC- First Evening Show

- Champagne Toast Post-Show

June 24th 1:00-10:00 PM @ HPAC- Matinee & Evening Show

June 25th 12:00-3:00 PM @ HPAC- Photocall

CREW & DESIGNER PRODUCTION SCHEDULE

June 26th & June 27th- Dark Days

June 28th 1:00-10:00 PM @ HPAC- Matinee & Evening Show

June 29th & 30th 6:30-10:00 PM @ HPAC- Evening Show

July 1st 1:00-10:00 PM @ HPAC- Matinee & Evening Show

July 2nd 6:30-10:00 PM @ HPAC- Evening Show

July 3rd & 4th- Dark Days

July 5th 1:00-10:00 PM @ HPAC- Matinee & Evening Show

July 6th & 7th 6:30-10:00 PM @ HPAC- Evening Show

July 8th 1:00-10:30 PM @ HPAC- Matinee & Final Evening Show

- Champagne Toast Post-Show
- Strike

July 9th- 10 AM-Until Completed @ HPAC & Storage Unit- Load-Out

- Called: Designers & Crew
- Load-Out stage and unload at storage unit

July 10th- Travel Day

- Everyone packs up and moves out of housing